

**Annual General Meeting
Tuesday, September 17th, 2019 at the Mocha Shrine Centre, London, Ontario
MINUTES**

1. Meeting Called to Order

President Chris DiPietro called the meeting to order at 11:30 a.m.

2. Opening Remarks – President’s Report

President Chris DiPietro thanked all attendees and those who sent in proxies. He presented a brief report, thanking the 12-member CCI board for their teamwork and contributions and noting that aside from work and family obligations, these directors also include time for other organizations.

Other items in his report included the privilege of hosting CCI’s 2018 National Fall Leaders’ Forum and Conference on ‘Mental Health in Your Condo Community’ held in November 2018; the locales of our chapter membership; the tremendous support of our Professional and Business Partner members to our events and publications was acknowledged; and the increased participation in this year’s Golf Tournament was applauded.

3. Proof of Notice & Quorum

The date/venue for this AGM was contracted on January 23rd, 2019 and posted in newsletters and on our website. The date of the Meeting was posted in the *CCI Review 2018/2019-4* and the Official Notice of the Meeting and attachments to the meeting were posted on the website on August 26th, 2019. Quorum was established by attendees and proxies.

4. Approval of the Minutes to the Annual General Meeting of September 25th, 2018

Motion was made by Kristi Sargeant-Kerr, seconded by Teresa Girardin to waive reading of minutes and to approve the minutes of the 2018 AGM. CARRIED

5. Presentation of 2018/2019 Chapter Financial Statements

Treasurer Michael Watson reviewed the Financial Statements as posted.

6. Presentation of 2019/2020 Chapter Budget

Michael Watson reviewed the Board’s budget for the fiscal year July 1, 2019 to June 30, 2020 as approved by the CCI Directors at the April 23rd, 2019 Board of Directors’ Meeting.

7. Committee Reports

Jennifer Dickenson and Tricia Size, Co-chairpersons of the **Education Committee** reported on past and upcoming events including:

- a) the CCI National Fall Leaders’ Forum and National Conference in Toronto November 6-9 and encouraged everyone to check out the national website for “Early Bird” registration.
- b) The joint daytime conference and trade show to be held on May 1, 2020 with the Association of Condominium Managers of Ontario (ACMO) where more information was to follow
- c) 2019 Condominium Course to be held on November 2nd and 16th, where registration deadline is October 21st.

Chris DiPietro continued with a report on **Publications**, and thanked our professional and business partner members for the significant contributions they make with articles and through advertising.

8. Nomination and Election of Directors to the Board

Seven 3-year positions came due on the board at this AGM. Six chose to stand for re-election. The 7th position was held by Dave Leff who served the board and community since 2009. Dave declined to stand for re-election at this time.

Chris thanked Dave for his contributions and generosity to the support of the chapter, including as sponsor to the Lunch & Learn held in conjunction with this AGM.

Nominations

Seven director candidates included: Chris DiPietro, Stefan Nespoli, Michael Watson, Laura Glithero, Jennifer Dickenson, Tony DiPietro standing for re-election, and in response to the call for nominations Lisa Skirten.

Motion to nominate all 7 members of CCI as candidates to the Board of Directors was made by Tricia Size, seconded by Victoria Phillips. CARRIED

Chris DiPietro called for nominations from the floor.

Motion to nominate Alana Haggis of Sunshine Property Management was made by Sharyn Ziemann, also of Sunshine Property Management.

There were no further nominations from the floor.

Motion to close nominations was made by Kristi Sargeant-Kerr, seconded by Victoria Phillips. CARRIED

Memberships not having provided a proxy in advance of the meeting were provided ballots as they registered.

In advance of the meeting, condominium directors Maxine Facey and Mary Lee Duggan were asked and agreed to act as scrutineers and carry out the count of ballots.

The Presentation

As the event included a Lunch & Learn program, and in the interest of time, lunch was served.

Adhering to the schedule, Jennifer Dickenson continued with the introduction of the program “Style of Management – what’s yours? Is it working for you? Is it sustainable?”. She served as moderator of the program and introduced directors of condominiums representing different styles of management, including Mary Selmes, LCC 14- self managed; Rob Pugh, MCC 367- financial support, Sandra Austin, MVLCC 578 – full management and Sylvia Heiber of Sylvia Heiber Consulting who provides bookkeeping for condominium corporations. These participants were thanked by a donation to their charity of choice in their honour.

8. Nomination and Election of Directors to the Board - continued

Following the presentation, the meeting resumed with Chris DiPietro announcing and welcoming the successful candidates elected to the CCI Board of Directors: Chris DiPietro, Stefan Nespoli, Michael Watson, Laura Glithero, Jennifer Dickenson, Tony DiPietro, and Lisa Skirten.

Alana Haggis of Sunshine Property Management was thanked for her agreement to stand and encouraged to participate in the future.

9. New Business

None

10. Meeting Adjourned at 2:00 p.m.

Motion to complete the meeting was made by Stefan Nespoli, seconded by Laura Glithero. CARRIED